

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:05PM on Monday, August 10<sup>th</sup>, 2020. Council Members in attendance were Jill Peterson, Nick Wilson, Dave Smit (via telephone), Brad Mulford, and James Robbins. Also, in attendance was Pat Nuehring, Public Works Director and Brad Gardner, Police Chief and Officer Cody Brunstein via Zoom. Also present was City Attorney Eric Simonson.

Mayor Sanders led the Pledge of Allegiance.

Peterson made a motion to approve the agenda and Mulford seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. There was none.

City Attorney Eric Simonson presented a PowerPoint presentation of the Open Meeting Law, (Chapter 22 Sunshine Laws) beginning at 7:10. It ended at 7:45.

Mayor Sanders asked the department heads to give brief updates to the council. PW Director Nuehring let the council know about general operations, such as working on sand shed repairs and that he is working with Kevin at WHKS to revise permits with the DNR. Chief Gardner let the council know that the check engine light is on in the PD truck. Mulford advised that he has received complaint of young kids driving ATVs, dirt bikes and golf carts. The City Clerk presented numbers regarding General Fund reserves and road use tax. She reported the State is estimating a 20% decrease in RUT funding and 10-40% decrease in LOST funds.

Smit motioned to approve the consent agenda, Peterson seconded the motion, and it was approved, with Robbins abstaining because of conflict of interest. Those items approved in the consent agenda were: approval of 7/13/20 minutes, approval of amendment of minutes of 6/22/20 special session, approval of August 2020 bills, approval of July 2020 finance report, approval of tax abatement for John and Shannon Latham.

### **New Business**

- Delinquent utility account of Julie Peltier was discussed. After brief discussion, Mulford motioned that her past due amount must be paid by August 14, Robbins seconded the motion, and it was approved unanimously.
- Purchase of backhoe tires was discussed. Peterson motioned to approve the request, Mulford seconded, and it passed unanimously.
- Purchase of Toughbook for PD was discussed. Robbins motioned to approve the request, Mulford seconded, and it was passed unanimously.
- Discussion of PD Lockout/Jump Start Program. It was stated that we already have the tools for lockouts. Approval of liability form. No jump starts due to restrictions on vehicles. Robbins motioned to approve, Peterson seconded, and it was passed unanimously.
- Discussion of Officer Brunstein's request for approval of part-time job with Nick Wilson when not on call or on duty. Smit motioned to approve, Robbins seconded, and it was approved, with Wilson abstaining because of conflict of interest.
- Discussion of a resolution authorizing transfers of funds from police seizures to General Fund. Mulford motioned to approve, Smit seconded, and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-6.
- Discussion of resolution amending campground fees, SafeT Home fees and regulations. Mulford motioned to approve, Peterson seconded, and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-5.
- Discussion of resolution approving City Clerk's annual raise. Mulford motioned to approve, Peterson seconded, and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-7.
- Discussion of resolution authorizing destruction of public records. Robbins motioned to approve, Mulford seconded, and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-8.

- Discussion of advertising for City Clerk replacement. Peterson thinks it might be too early. It was decided to advertise Aug. 20<sup>th</sup> thru Sept. 10<sup>th</sup>, with applications being due Sept. 30<sup>th</sup>. Hiring committee will be set at September council meeting. Robbins motioned to approve, Smit seconded, and it was approved unanimously.

Smit motioned to adjourn, Mulford seconded the motion and it passed unanimously. Adjournment at 8:48PM.

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Katy Flint, City Clerk

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Scott Sanders, Mayor