

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday, July 11th, 2023. Council Members in attendance were Dave Smit, Julia Showalter, Ryan Kruger, Brad Mulford and Becky Moellers. Also, in attendance was Pat Nuehring, Public Works Director, Eric Meyer, Public Works Assistant, Andrew O'Connor, Police Chief and Jessica Foreshoe, Library Director.

Mayor Sanders led the Pledge of Allegiance.

Moellers made a motion to approve the agenda. Mulford seconded it; it was approved.

Mayor Sanders announced that it was the time and place for the public comment. There was no public comment.

Smit motioned to approve the consent agenda, Mulford seconded the motion and it was approved. Those items approved in the consent agenda were: 6/10/23 Regular Session Minutes, July 2023 Bills, June 2023 Finance Report and ABD License for Casey's.

Mayor Sanders asked the department heads to give brief updates to the council. The Public Works Director stated that they have been trimming trees and day to day operations. The pool is going well with equipment and life guards. They have made a map and have given to contractors to start getting bids to fix the holes from sewer issues. The City Clerk stated City Hall will be closed July 17-21. She is working on the fiscal year end and staring the new fiscal year. The Police Chief has settled in after his first month. He is working on a few cases in town with the hopes to close them soon. He has invited in three security camera business in town to start getting information to install cameras. The Library Director showed a craft from the summer reading program. The window had a small leak that should be fixed now. Business doors will have story pages, for 1 ½ weeks, for the summer reading program.

New Business

- Moellers motioned to approve the Trevor Nelson for Library Board Member. Kruger seconded it, it was approved.
- Cody Brunstein was here for National Night Out on August 1st. He is asking for a donation to keep the event in the West Fork Community. Kruger motioned to approve a \$300 donation to National Night Out. Showalter seconded it, it was approved.
- Carrie O'Connor, Jamie Stanbrough, Nancy Retz and Jodi Bardole was here to discuss the previous lack of presence of the police at 911 calls. As an EMS, they cannot enter in to a home without the scene being safe. Every call is necessary no matter the reason for the call. The council acknowledged that with our new Chief it has been emphasized the importance of each call. Chief O'Connor also stated he will do his best to be at all calls also.
- Sheffield Community Club requested the same parade route from previous years with road closures around the park on S 5th, Sherman and S 6th. Kruger motioned to approve the parade and road closures around the City Park. Mulford seconded it, it was approved.
- Mayor Sanders opened the public hearing on proposed plans, specifications, form of contract and estimate of cost for the proposed 255th Street Paving Project at 7:29; with no public comment. The public hearing was closed at 7:30.
- Smit motioned to approve the resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the 255th Street Paving Project. Mulford seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 24-3.
- Chase Holien, WHKS & Co., presented the four bids that were received.
- Mulford motioned to approve the resolution awarding contract for the 255th Street Paving Project to Wicks Construction, Schedule A. Moellers seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 24-4. Smit motioned to approve the resolution awarding contract for the 255th Street Paving Project to Wicks Construction, Schedule A, with change order 1. Moellers seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 24-4.

- Moellers motioned to approve the resolution setting the date for the sale of General Obligation Corporate Purpose Bonds, Series 2023 and authorizing the use of a preliminary official statement in connection therewith. Kruger seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 24-5.
- Moellers motioned to approve the purchase of a 2015 Road Grader. Kruger seconded it, it was approved.
- Smit motioned to approve the resolution approving transfer of Lost Funds for FY23. Kruger seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 24-1.
- Kruger motioned to approve the resolution Approving Destruction of City Documents. Mulford seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 24-2.
- Discussion of future city goals: North Iowa Regional Housing and Knights Development have expressed interest in moving the low-income housing to a new location in town. They have asked about the hayfield. The mayor will meet with them to get more information and report back.

Council Comments – n/a

Smit motioned to adjourn, Mulford seconded the motion and it passed. Adjournment at 8:00p.m.

Ashley L. Francis, City Clerk

Scott Sanders, Mayor