

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday, May 8th, 2023. Council Members in attendance were Dave Smit, Julia Showalter, Ryan Kruger, Brad Mulford and Becky Moellers. Also, in attendance was Pat Nuehring, Public Works Director, Eric Meyer, Public Works Assistant, and Jessica Foreshoe, Library Director.

Mayor Sanders led the Pledge of Allegiance.

Moellers made a motion to approve the agenda. Kruger seconded it; it was approved.

Mayor Sanders announced that it was the time and place for the public comment. There was no public comment.

Moellers motioned to approve the consent agenda, Kruger seconded the motion and it was approved. Those items approved in the consent agenda were: 4/10/23 Regular Session Minutes, May 2023 Bills, and April 2023 Finance Report.

Mayor Sanders asked the department heads to give brief updates to the council. The Public Works Director stated that things are going well. They just completed hydrant flushing. They have started prepping the pool for the season. Cold Patch has been applied to some pot holes; with more to come soon. The City Clerk attended the meeting with the new lifeguards/pool manager; they are excited to get started. The Greater Franklin County Chamber dropped off information for the council to consider to become members of. The Librarian stated that programing ended in April with May as the prep month for the summer reading program. Jessica and Chris will be visiting the elementary school to talk about the summer reading program. She then stated that the county had an increase in funding; which the board is using for wages. This wage increase was put into effect April 21th with Jessica Foreshoe at \$20.00, Donnica Keeling \$15.00 and Chris Villeneuve \$12.50. Yuki Heimer is interested in being on the Library Board. She also received a \$10,000 grant to continue the History Project.

### **New Business**

- The city clerk did get numbers from the bank for the fire departments tanker. She will contact Dave Schoning, Rural Fire Department, to work with him on the different financing options.
- Mayor Sanders opened the FY2023 Budget Amendment #3 public hearing at 7:34; with no public comment. The public hearing was closed at 7:35.
- Smit motioned to approve the resolution approving the FY2023 Budget Amendment #3. Kruger seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 23-39.
- Moellers motioned to approve the resolution approving declare necessity and establish an urban renewal area, pursuant to section 403.4 of the code of Iowa and approve the Urban renewal Plan amendment for the Sheffield Urban Renewal Area. Mulford seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 23-41.
- There was discussion on the UMB Financial Services financing contract. Nate Summers handed a packet of information with financing options/debt service model to all council members. This is to finance the 255<sup>th</sup> road project.
- Moellers motioned to approve the resolution approving the signing of the municipal advisor agreement with UMB Financial Services, Inc. Kruger seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 23-42.
- Sheri Bogue spoke to the council about Relay for Life being back in Sheffield on 7/28. They would like to do a 5K through the town. Kruger motioned to approve the 5K run with the route being slightly changed and brought back in June along with getting a fireworks permit. Mulford seconded it; it was approved.
- There was a discussion on the now open Police Chief position. Chief Edwin Walthall's last day was May 5<sup>th</sup>. Advertising has been done and will continue with adding in the salary range and until filled. The council would like to review the police chief job description before hiring. The hiring committee will be council members Kruger, Mulford and Mayor

Sanders. Kruger motioned to approve a salary ranged of \$55,000-\$70,000 based on experience. Mulford seconded it; it was approved.

- Moellers motioned to approve IMWCA's seatbelt policy. Smit seconded it; it was approved.
- Moellers motioned to approve IMWCA's general safety manual. Kruger seconded it; it was approved.
- Mulford motioned to approve the Digital Dumpster's garbage hauler license; they did get their insurance turned in. Kruger seconded it; it was approved with ayes-Smit, Showalter, Kruger, Mulford; nay-Moellers.
- The council reviewed the one-year hayfield lease with Rooney Farms/Jeff Rooney.
- Kruger motioned to approve the one-year hayfield lease with Rooney Farms/Jeff Rooney. Mulford seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 23-33
- The council reviewed the five-year copier lease with Visual Edge IT.
- Mulford motioned to approve the five-year copier lease with Visual Edge IT. Showalter seconded it and roll call was as follows, Ayes: Smit, Showalter, Kruger, Mulford, Moellers. Mayor Sanders declared the resolution approved, adopted and numbered 23-40.
- There was discussion of the quote, from Urbina's Roofing for \$6500, to fix the city park gazebo. Kruger motioned to approve the quote, as long as still valid, to begin being fixed after July 1<sup>st</sup>. Moellers seconded it; it was approved.
- The city clerk spoke as a reminder of the ARP funds that need to be designated to projects before the end of 2024 and then spent before the end of 2026.
- The council reviewed the proposed changes to Waste Storage Containers, Ordinance 105.11. This will come back next month for approval.
- The council reviewed the proposed changes to Solid Waste, Ordinance 106.04. This will come back next month for approval.
- Discussion of future city goals: The playground equipment at the city park needs to be updated and maybe the matching funds for grants could come from the ARP funds.

*Council Comments – n/a*

Smit motioned to adjourn, Mulford seconded the motion and it passed. Adjournment at 9:53p.m.

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Ashley L. Francis, City Clerk

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Scott Sanders, Mayor