

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Monday, December 14th, 2020. Council Members in attendance were Jill Peterson, Dave Smit (via telephone), Nick Wilson, Brad Mulford, and James Robbins. Also, in attendance was Pat Nuehring, Public Works Director and Police Chief, Brad Gardner.

Mayor Sanders led the Pledge of Allegiance.

Peterson made a motion to approve the agenda and Mulford seconded the motion and it passed unanimously.

Mayor Sanders announced that it was the time and place for the public comment time. Library Director, Jessica Foreshoe gave an update on the Sheffield Public Library usage. The comparison of the Sheffield Public Library's numbers for FY18-19 to FY19-20.

Smit motioned to approve the consent agenda, Peterson seconded the motion, and it was approved with Robbins abstaining due to conflict of interest. Those items approved in the consent agenda were 11/9/20 Minutes, December 2020 Bills, November 2020 Finance Report, ABD License for Timeless Treasure.

Mayor Sanders asked the department heads to give brief updates to the council. Police Chief Gardner presented his monthly stat sheet. He also talked about the new RMS system and let the council know he would be helping with the Santa parade. PW Director updated all equipment is serviced and ready to go. He also let the council know that they had been working to remove the trees along the drainage ditch parallel to the Path of Progress. The city clerk reported that she and her replacement are on a 3 day/2 day schedule and transition is going good.

#### **Old Business**

- Regarding 112 Gilman, the Mayor will be speaking to ServPro for more audits on the asbestos removal and tear down of the building.
- Updates were given to the council regarding moving the Public Works Office to their shop.

#### **New Business**

- Robbins motioned to approve the PD RMS System. Wilson seconded it and it was approved unanimously.
- Robbins made a motion to speak with the current contractors with the mowing & spraying bids about extending their contact for 2 more years. An update will be brought to the January meeting.
- Peterson made a motion to advertise for a tree removal contract in the Sheffield Press & on Facebook. Peterson seconded it and it was approved unanimously.
- The City Hall Roof is in need of repairs or to be replaced. One bid was presented from Ron's Roofing to replace the current rubber roof. Councilman Wilson will be looking into all options; if it needs replaced or can be patched.
- Smit motioned to approve the resolution authorizing the new city clerk on bank account, Resolution authorizing Ashley L. Francis on Bank Accounts & Cash Management, and Mulford seconded it. Roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, and Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-16.
- Smit motioned to approve a resolution authorizing the establishment of a Christmas Decoration/Light Fund. Peterson seconded it and roll call was as follows, Ayes: Peterson, Wilson, Smit, Mulford, and Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-15.
- One bid for cemetery shed repairs was received from C5 Construction. Robbins motioned to approved; Mulford seconded it and it was approved unanimously.
- Sidewalk snow removal bids were received from two prospects. Mulford motioned to approve a 2-year contract with Payton Plagge's bid. Robbins seconded it and it was approved unanimously.
- Wilson motioned to approved the sewer agreements for Lemar Industries and Sukup Manufacturing for another 5 years. Robbins seconded it and it was approved unanimously.

- Robbins motioned to approve a Resolution approving FY21 Budge Amendment #1 was approved by Robbins; Peterson seconded it and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution, adopted, and numbered 21-18.
- Peterson motioned to approve a Resolution approving a transfer of funds from Employee Benefits Fund to Library General Fund; Mulford seconded it and roll call vote was as follows, Ayes: Peterson, Wilson, Smit, Mulford, Robbins. Mayor Sanders declared the resolution approved, adopted, and numbered 21-17.
- Wilson motioned to approve the 1<sup>st</sup> Reading & Adopt ordinance #2021A and waive 2<sup>nd</sup> and 3<sup>rd</sup> reading; Smit seconded it and it was approved unanimously.
- Smit motioned to approve the current city clerk's resignation effective 12/31/2020. Robbins seconded it and it was approved unanimously.

Council Comments – None

Robbins motioned to adjourn, Mulford seconded the motion and it passed unanimously. Adjournment at 8:18PM.

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Katy Flint, City Clerk

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Scott Sanders, Mayor