

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Brad Mulford, at 7:00PM on Monday, January 8<sup>th</sup>, 2024. Council Members in attendance were Becky Moellers, Julia Showalter, James Robbins, Ryan Kruger and Sherri McGuire. Also, in attendance was Pat Nuehring, Public Works Director, Eric Meyer, Public Works Assistant, and Bonnie Theis, Library Board President.

Mayor Mulford led the Pledge of Allegiance.

Moellers made a motion to approve the agenda. Kruger seconded it; it was approved.

Mayor Mulford announced that it was the time and place for the public comment. There was no public comment.

Kruger motioned to approve the consent agenda, Moellers seconded the motion and it was approved. Those items approved in the consent agenda were: 12/11/23 Regular Session Minutes, January 2024 Bills, December 2023 Finance Report, ABD License for Block 10 City Hall, LLC and ABD License for Willaby's Brickyard Bistro LLC.

Mayor Mulford stated that, going forward, he will ask department heads to give any needed updates or concerns at each meeting instead of each department giving a monthly report. The City Clerk stated that City Hall will be closed on Feb 7<sup>th</sup> as she will be attending clerk school.

### **New Business**

- Robbins motioned to approve the Resolution approving the Mayor's 2024 appointments. Showalter seconded it and roll call was as follows, Ayes: Moellers, Showalter, Robbins, Kruger, McGuire. Mayor Mulford declared the resolution approved, adopted and numbered 24-20.
- Moellers motioned to approve the Resolution approving the City Clerk to sign the ICAP Proxy. Kruger seconded it and roll call was as follows, Ayes: Moellers, Showalter, Robbins, Kruger, McGuire. Mayor Mulford declared the resolution approved, adopted and numbered 24-17.
- Moellers motioned to approve the Resolution setting the Public Hearing for the FY25 Max Levy. Kruger seconded it and roll call was as follows, Ayes: Moellers, Showalter, Robbins, Kruger, McGuire. Mayor Mulford declared the resolution approved, adopted and numbered 24-18.
- Robbins motioned to approve the Resolution authorizing the update of the Mayor Brad Mulford and Pro-tem Becky Moellers on the bank accounts. Kruger seconded it and roll call was as follows, Ayes: Moellers, Showalter, Robbins, Kruger, McGuire. Mayor Mulford declared the resolution approved, adopted and numbered 24-19.
- Kruger motioned to approve allowing the City Clerk to join the Greater Franklin County Chamber Board. They meet on the third Mondays at noon for about an hour. The City Clerk will still need to take her lunch hour and not accrue overtime. Showalter seconded it, it was approved.
- There was discussion on a "true up" raise for the Public Works Director, Public Works Assistant, City Clerk, and Police Chief. A wage survey was conducted from the surrounding communities and comparable populations within Iowa, to ensure a competitive wage. Council members agreed to bring wages up for the Public Works Director to \$28.50, the Public Works Assistant to \$22.50, City Clerk to \$25.00 effective January 12<sup>th</sup>, 2024 and Police Chief to \$27.50 effective in May 2024. Kruger motioned to give the wages stated above. Showalter seconded it, it was approved. Ayes: Moellers, Showalter, Kruger, McGuire; Naves: Robbins. Mayor Mulford declared the resolution approved, adopted and numbered 24-20.
- There was discussion surrounding the recent Hampton Chronicle article on Wed, Dec 27, 2023 edition; where it is stated that the Sheffield Library Director gave 2% of her county funding to the Hampton Library. Library Board President Bonnie Theis was present and confirmed that the Sheffield Library Board was unaware of the redistribution of the proposed 25% funding to make it 23%. Research was conducted to validate the original agreed amount was 25% of county funding and was approved by the Franklin County Library Board. The City Council concurred that it was unethical to redistribute county funding without consent of the Sheffield Library Board, in the wake of seeking addition funding for the FY25 upcoming budget from Sheffield taxpayers. The City Council recommended seeking the Library Director's resignation.

- There was review of increasing the Planning and Zoning Board from three to five people. Ideas of having too many opinions and adding volunteers because they want to be involved. If people are interested, we should let them have a chance. The Council would like to discuss this further next month.
- Three bids were received in regards to City Hall Cleaner; Tonia Weaver for \$20/hr. with furnishing her own cleaning supplies, Bonnie Theis for \$25/hr. furnishing with her own cleaning supplies, and Shelli Steenblock for \$35.00/hr. with furnishing her own cleaning supplies. The winning bid was from Tonya Weaver for \$20/hour. Robbins motioned to approve contracting with Tonya Weaver. Showalter seconded it, it was approved.
- The Zoning Administrator drafted up a proposal for a code change on the accessory buildings. The council would like to form a committee with the Zoning Administrator to do more research and work on bringing back another proposal to the table to look at. Councilman McGuire and Moellers agreed to meet with the Zoning Administrator, John Columbo. This will come back to the next meeting for more discussion.
- Mayor updates: n/a

*Council Comments – Kruger asked if there was anymore talk about the low income going to the Hayfield. There has not been any further talk of this. They asked what can be done with the hayfield.*

Robbins motioned to adjourn, Kruger seconded the motion and it passed. Adjournment at 8:05p.m.

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Ashley L. Francis, City Clerk

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Brad Mulford, Mayor